

Highfield **Level 2** End-Point Assessment for **Retailer**



Government funding band – **£5,000**



On-programme duration – **Typically 14 months**



Gateway requirements – **Apprentices must have Level 1 English and maths and submit a portfolio of evidence.**



End-point assessment method – **An observation with questions and an interview underpinned by portfolio.**

Working in the retail sector

This occupation is found in organisations of all sizes within the retail and tourism sector. Retail outlets range from traditional high street shops to larger organisations such as supermarkets and department stores. It is found in multi-national employers, small independent employers and employers who trade through a variety of channels such as face-to-face, online and mail order retail.

The broad purpose of the occupation is to advise on and sell products and services in a customer-centric retail environment. This includes creating an accessible and well-presented environment. Retailers provide information and advice to customers regarding stock, products, different ways customers can shop and various payment methods.

The programme's structure

Apprentices will be placed in a retailer role over 14 months during which they will be supported on-programme by their tutor. The tutor will review the progress of the apprentice against the standard to ensure they are prepared for the end-point assessment.

Your apprentice's journey



Ready for training

- Initial assessment
- English and maths training
- On-programme training to meet the requirements of the standard
- Collation of portfolio of evidence
- Gateway readiness self-assessment

Set for assessment on completion of training and functional skills

End-point assessment methods are:

Observation with questions:

- A 2.5-hour (+10%) observation with questions
- Observing the apprentice completing their normal duties in the workplace
- Questions will be asked during and after the observation

Interview underpinned by portfolio:

- A 60-minute (+10%) interview between the end-point assessor and the apprentice
- Underpinned by a portfolio of evidence, which is not assessed

Go further

This apprenticeship provides an ideal steppingstone into further sector-related job roles that might include specialist or team leader and first line management roles within retail. Further training may be undertaken in the form of a suitable level 3 apprenticeship.

Available support

On-programme support

- Delivery resources
- Qualification mapped to standard
- Tutor support resource
- Innovative and multi-device e-learning courses

End-point assessment support

- Gateway and mock assessments
- Bespoke end-point assessment solutions
- Progression tracking system
- Staff training, standardisation and support



Need to know more: