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Qualification Specification

Highfield Level 1 Award in Substance Misuse Awareness (RQF)

Qualification Number: 600/1757/0

Version 5.1 June 2019

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Highfield Level 1 Award in Substance Misuse Awareness (RQF)

Introduction

This qualification specification is designed to outline all you need to know to offer this qualification at your centre. If you have any further questions, please contact your account manager

Qualification regulation and support

The Highfield Level 1 Award in Substance Misuse Awareness (RQF) has been developed by Highfield Qualifications and sits on the Regulated Qualifications Framework (RQF). The RQF is a qualification framework regulated by Ofqual and CCEA Regulation. The qualification is also regulated by Qualification Wales.

Key facts

Qualification number:	600/1757/0
Learning aim reference:	60017570
Credit value:	2
Assessment method:	Multiple-choice examination
Guided learning hours (GLH):	13
Total qualification time (TQT):	20

Qualification overview and objective

The objective of this qualification is to support roles in the workplace or prepare learners to take a qualification in the same subject area but at a higher level.

This qualification is aimed at learners looking for an introductory level qualification in Substance Misuse. It is useful for learners working in a variety of sectors.

The qualification provides learners with an understanding of what substances are commonly misused and why, the social and personal effects of substance misuse and the perceptions and responses to substance misuse.

Entry requirements

It is advised that learners have a minimum of Level 1 literacy/English.

The qualification is approved for delivery to learners age 14 and above.

Guidance on delivery

The total qualification time for this qualification is 20 hours and of this 13 are recommended as guided learning hours.

TQT is an estimate of the total number of hours it would take an average learner to achieve and demonstrate the necessary level of attainment to be awarded with a qualification, both under direct supervision (forming guided learning hours) and without supervision (all other time). TQT and GLH values are advisory and assigned to a qualification as guidance.

Guidance on assessment

This qualification is assessed by multiple-choice examination and is graded either pass or fail. Exams are externally set and assessed.

Learners must complete 15 questions within 30 minutes. Successful learners will have to demonstrate knowledge and understanding across the qualification syllabus and achieve a pass mark of 60% (9/15).

Completed examination papers should be returned to Highfield for marking and results will then be supplied to the centre afterwards. Centres must take all reasonable steps to avoid any part of the assessment of a learner being undertaken by any person who has a personal interest in the result of the assessment.

Recognition of prior learning (RPL)

Centres may apply to use recognition of prior learning or prior achievement to reduce the amount of time spent in preparing the learner for assessment.

For further information on how centres can apply to use RPL as described above, please refer to the Recognition of Prior Learning (RPL) policy in the members' area of the Highfield Qualifications website. This policy should be read in conjunction with this specification and all other relevant Highfield Qualifications documentation.

Tutor requirements

Highfield Qualifications recommends nominated tutors for this qualification to meet the following:

- hold a relevant subject area qualification or experience, which could include any of the following:
 - Level 2 Award in Substance Misuse
 - Level 2 Diploma in Care
- hold or be working towards a recognised teaching qualification or experience, which could include any of the following:
 - Level 3 or 4 PTLLS or above
 - Level 3 Award in Education and Training, or above
 - Diploma or Certificate in Education
 - Bachelors or Masters Degree in Education
 - City and Guilds Teachers Certificate or equivalent
 - Level 3 or 4 NVQ in Training and/or Development
 - Proof of at least 30 hours of training in any subject
- Maintain appropriate continued professional development for the subject area

Reasonable adjustments and special considerations

Highfield Qualifications has measures in place for learners who require additional support. Please refer to Highfield Qualifications' Reasonable Adjustments Policy for further information/guidance.

ID requirements

It is the responsibility of the centre to have systems in place to ensure that the person taking an assessment is indeed the person they are claiming to be. All centres are therefore required to ensure

that each learner's identification is checked before they undertake the assessment. Highfield Qualifications recommends the following as proof of a learner's identity:

- a valid passport (any nationality)
- a signed UK photocard driving licence
- a valid warrant card issued by HM forces or the police
- another photographic ID card, e.g. employee ID card, student ID card, travel card etc.

If a learner is unable to produce any of the forms of photographic identification listed above, a centre may accept another form of identification containing a signature, for example, a credit card. Identification by a third-party representative, such as a line manager, human resources manager or invigilator, will also be accepted.

For more information on learner ID requirements, please refer to Highfield Qualifications' Core Manual.

Progression opportunities

On successful completion of this qualification, learners may wish to continue their development by undertaking one of the following qualifications:

- Level 2 Award in Substance Misuse
- Level 2 Certificate in Preparing to Work in Adult Social Care
- Level 2 Diploma in Care

Useful websites

- www.mentoruk.org.uk
- www.drugwise.org.uk
- www.talktofrank.com

Recommended training materials

Davies. C (2011) Developing an Awareness of Substance Misuse (Level 1) Highfield Products

Appendix 1: Qualification structure

To complete the Highfield **Level 1 Award in Substance Misuse Awareness (RQF)**, learners must complete the following:

- **all units** contained within the mandatory group

Mandatory group

Learners must achieve **all units** in this group

Unit reference	Unit title	Level	GLH	Credit
Y/601/2359	Develop an Awareness of Substance Misuse	1	13	2

Appendix 2: Qualification content

Unit 1: Develop an Awareness for Substance Misuse

Unit number: Y/601/2359

Credit: 2

GLH: 13

Level: 1

Learning Outcomes	Assessment Criteria
<i>The learner will</i>	<i>The learner can</i>
1. Know what substances are commonly misused and why	1.1 State reasons why people use substances 1.2 Identify types of substance which are misused and give an example of each 1.3 Identify factors from a person's background that might lead them to use substances
2. Recognise possible signs of substance misuse	2.1 Identify possible signs or symptoms that may indicate substance misuse 2.2 Identify an example of when a possible sign or symptom may be misleading
3. Be aware of the social and personal effects of substance misuse	3.1 Identify harmful effects of substance misuse on individuals 3.2 Identify harmful effects of substance misuse on society 3.3 Give examples of where to get support and advice on substance use
4. Be aware of the perceptions and responses to substance misuse	4.1 Identify how stereotyping affects users 4.2 Outline how media reporting affects people's perceptions of substance use 4.3 State sources that can be used to find the extent of substance misuse in society 4.4 Outline ways that substance use in society can be responded to