

Functional Skills

Highfield Functional Skills Qualification in English at Level 2

Qualification Number: 603/4997/9

This qualification is designed for learners who wish to develop their skills in English to help them gain the most from work, education and everyday life. Its assessment requires the learner to apply skills-based and problem-solving techniques in realistic settings. Functional skills qualifications are recommended for learners over the age of 14. The qualification is suitable for delivery in a wide range of learning environments and can be taken as a stand-alone qualification or as part of a wider programme of study. Learners undertaking an apprenticeship will need to successfully complete functional skills, or prove their exemption, in order to pass through gateway.

How long will it take me to achieve this qualification?

This qualification can be achieved using a variety of teaching and learning methods including classroom-based delivery, distance learning and embedded learning, as long as the recommended learning hours are completed. The GLH for this qualification is 55 hours; however, teaching time depends largely on the mode of delivery and the individual learner's needs.

How is the qualification assessed?

This qualification includes three mandatory components:

- *Speaking, listening & communicating* – This component is internally assessed and learners must complete two assessed tasks:
 1. A formal presentation and Q&A (approximately 15 minutes)
 2. A group discussion (approximately 15 minutes)
- *Reading* – Learners must complete one written examination that is set, marked and moderated by Highfield Qualifications. Learners must answer a series of questions using three texts based on real-life contexts. (1 hour)
- *Writing* – Learners must complete one written examination that is set, marked and moderated by Highfield Qualifications. Learners must complete two writing tasks based on purposeful contexts. All tasks must be completed. (1 hour)

The reading and writing examinations are available on demand in both an on-screen and a paper-based format.

Complimentary resources

Learners will receive complimentary access to an online functional skills resource that hosts a range of engaging English materials to support learners, including initial assessments, tutorials and interactive learning resources.

What next?

Learners successfully completing this qualification may wish to progress on to further qualifications, such as:

- GCSE English

Where can this course be taken?

This qualification can be taken through any Highfield approved training centre.